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**Terms of Reference for a Multi-Sectoral Need Assessments**

**Name of Project**: Multi-sectoral Needs Assessment covering Environmental Health, Health and nutrition, Integrated protection, Economic recovery and Development Support to Communities Recovering from Multiple Crises in South Kordofan, Blue Nile, Kassala, Gadarif and Khartoum.

**IRC Program Location:** South Kordofan, Blue Nile, Gadarif and Khartoum.

**Period of Project:**  Nov 1st, 2022 to Nov 30th , 2022

**Date of Issue:** Nov 15th ,2022

1. **Introduction**

The International Rescue Committee (IRC) is an international humanitarian organization with operations in several districts in the country. The IRC is seeking the services of a suitably qualified individual consultant or an experienced firm of consultants to produce Final Needs assessment reports based on the data collected from the four States.

1. **Objectives and main Purpose of the Multi-sectoral Needs assessment Project**

The purpose of the multi-sectoral needs assessment istoidentify gaps and needs and vulnerable communities, especially vulnerable men, women, girls, and boys, recovering from multiple crises, to be used in modifying current intervention and/or informing and prioritizing the needed/new interventions under the desired \*sectors through the provision of productive assets; income generation streams; WASH services; and integrated protection (GBV and CP) in the communities/states where IRC operates.

\*Key sectors of this need assessment are Environmental Health, Health, Integrated protection, Economic recovery and Development, Education (awareness raising) Support to Communities Recovering from Multiple Crises purposes include:

1. **WASH:** *Individuals emerging from multiple crises are protected from WASH related diseases including COVID-19.* Beneficiaries across all target states will have waterpoints rehabilitated with improvements made on the pumping mechanism to ensure that boreholes are utilized to their full potential. Multiple water uses will be promoted by ensuring that boreholes provide water for HH and for **other ancillary uses like livestock drinking** and institutional use. Construction of appropriate sanitation facilities will be promoted by constructing disability-friendly latrines at the HH level and gender segregated latrines at the institutional level. To enhance the utilization of sanitation infrastructure, the IRC will administer awareness activities to promote hygiene behaviors that will help protect communities from WASH-related diseases including COVID-19.
2. **Integrated Protection:** *Women and girls are protected from GBV through prevention and mitigation mechanisms, responding to reported cases of abuse and provide the necessary resources to empower vulnerable members in their communities.* The proposed interventions will promote community GBV prevention by addressing its root causes through the IRC’s *EMAP* approach. Through this innovative approach, the project will engage men in transformative individual behavior change during times of crisis, which critical to ensuring that women and girls are valued, equal and free from violence.
3. **Health:** Poor health can undermine people’s potential to improve their lives, especially during the COVID-19 pandemic. The International Rescue Committee helps those who are experiencing or recovering from conflict and disaster reduce their risk of falling ill and receive treatment when they do get sick. health goals focused on four or more goals to make people live in health ways:

### Ensure that children are treated for and protected from the leading causes of death

### Ensure that women and girls have access to reproductive health services

### Ensure that people are emotionally and mentally healthy

### Ensure that people are well-served by health institutions

1. **Economic recovery and Development:** The International Rescue Committee (IRC) is to help people whose lives and livelihoods are shattered by conflict and disaster to survive, recover, and gain control of their future. Our vision is that the IRC will lead the humanitarian field by implementing high-impact, cost-effective programs for people affected by crisis, and shape global policy and practice by sharing our learning and experience with others. All IRC programs are designed to achieve meaningful change in people’s [health](https://www.rescue.org/outcome/health), [safety](https://www.rescue.org/outcome/safety), [education](https://www.rescue.org/outcome/education), [economic wellbeing](https://www.rescue.org/outcome/economic-wellbeing) and [ability to influence](https://www.rescue.org/outcome/empowerment) the decisions that affect their lives. The Economic Recovery and Development (ERD) program at the IRC works to ensure that those we serve have their most basic survival needs met and have the combination of assets and income to prosper.

IRC has working in ERD following several approaches as mentioned below:

* Market-Based and Market-Strengthening Approaches
* Food Security
* Cash Relief
* Women’s Economic Empowerment
* agriculture and rural livelihoods

MSNA will also support IRC to:

* Validate the needs and priorities of communities or institutions in relation to key needs gaps within the Health and nutrition, integrated protection, WASH, ERD and Education (awareness raising) interventions.
* Measure project success or failure where applicable.

1. **Objective/Tasks of the consultancy:**

This consultancy objective is to provide a comprehensive and of quality needs assessment report to IRC using the data collected from the target locations in the four States.

The selected consult will be required to fulfil the following tasks:

**Task#1:**  Analyze quantitative data collected for the need assessment based on the dataset submitted by IRC MEAL to inform needs assessment repot writing.

Task#2: Summarize, analyze and interpret qualitative data collected for the needs assessment (FGD,KII& Direct Observations) to inform needs assessment report writing.

**Task#3:** Conduct a desk review of IRC’s already existing documents on the assessment reports and IRC’s strategic action plan/outcomes to further identify gaps that need to be reflected in the assessment reports

**Task#4:** Draft and submit sectoral needs assessment reports separate for each of the four states where the needs assessment was conducted (Khartoum, Blue Nile, Gadarif and South Kordofan), using the raw information/data collected by IRC.

**Task#5:** Incorporate IRC feedback into the draft reports and prepare a well-structured and clear Final Needs Assessment Report. The final report should both describe the results of the Need Assessments and provide actionable recommendations for improving the IRC’s program work and informing new/future interventions.

1. **IRC Support:**

IRC through MEAL staff will ensure the following is provided/ shared with the selected consultant to fulfil his tasks as stated above:

1. Submit a complete, organized and cleaned dataset of quantitative data collected for all sectors in the four targeted states to the selected consultant.
2. Submit cleaned and complete documents for all FGDs, KIIs and Direct Observations conducted in the four States to the selected consultant.
3. Submit any other documents/studies related to the need assessment that the selected consultant will request to complete the assignment (such as HRP/HNO/S3M).
4. Share all related IRC’s already existing documents that can be used to enrich the need assessment report.
5. **Deliverables by the consultant(s):**

The selected Consultant is required to submit Four (4) High quality Needs Assessment Reports titled as follows:

* Khartoum State Multi-Sectoral Needs Assessment Report.
* Gadarif State Multi-Sectoral Needs Assessment Report.
* Blue Nile State Multi-Sectoral Needs Assessment Report.
* South Kordofan State Multi-Sectoral Needs Assessment Report.

The report should includes; executive summary, background/introduction, assessment methodology (Tools, sampling size…etc.), identified gaps/needs, recommendations that corresponds to the identified gaps/needs, and any other issues of importance.

The Drafting and delivery of the reports for Multi Sector Need Assessments (MSNA) must be completed no later than the end of Nov 30th, 2022.

1. **Profile of Consultant(s)**

This exercise/consultancy requires a consultant/consultancy firm with background on conducting multi-sectoral assessment covering integrated sectors: WASH, Health and nutrition, ERD and IP support. To the greatest extent possible, the Multi Sector Need Assessments(MSNA) team who will work on reviewing the information and data and produce the reports should consist of diverse backgrounds and experience in multi-sectoral programs.   
  
The IRC welcomes expressions of interest from seasoned consultants, individuals or firms in academia, social research, or humanitarian Need Assessments with a background in humanitarian aid, research methods, development studies, or other related fields. The lead consultant should possess:

* Master's Degree or higher in Development Studies, Monitoring and Need Assessments , Environmental Studies, WASH, Gender and Development or any other related qualifications,
* Extensive experience in conducting Need Assessments, ideally leading an Need Assessments team and experience of designing Need Assessments methodology / tools and data analysis.
* Significant experience (5-8 years) in coordination, implementation, monitoring and Need Assessments of emergency response programs and expertise in at least one (1) relevant sector (GBV and WASH)
* Demonstrated experience of evaluating humanitarian response projects is essential (experience of evaluating USAID-funded projects is desirable)
* Fluency in English and ability to write clear and concise reports (examples of previous work will be requested)
* Sound understanding of analysis that includes inclusion, cultural sensitivity and disability dimensions
* Knowledge of statistical modelling and analysis of data; highly proficient user of SPSS or STATA; and qualitative data analysis techniques.
* Understanding of USAID requirements as a humanitarian donor and specific requirements for this Need Assessments .
* Ability to manage the available time and resources and work to tight deadlines.

1. **Technical Proposal Details and Submission Timeframe:**

* This consultancy is anticipated to start in **Nov 23rd, 2022**. The entire exercise to be finalized no later than the end of Nov 2022. The deadline for submission of the revised technical and financial proposals and accompanying documents is the **Nov 20th, 2022**.

Applications should include:

* Technical proposal with clear understanding and interpretation of the TOR, including detailed tasks, recommended methodology summary and proposed schedule, your relevant experience, how you meet the profile required and details of time required (maximum 5 pages)
* Detailed, itemized financial cost, including daily professional fee and any other associated costs. All costs should be indicated in the submission.
* CVs of key personnel that will be involved in executing of producing the Need Assessments reports.

1. **Financial Proposal**

A clearly defined financial proposal should be part of the consultancy proposal highlighting:

* Itemized consultant’s fees should indicate professional rate and subsistence allowance.
* Validity period of the quotation.
* Expected payment schedule and method.

1. **Mandatory Requirements for Eligibility**

* Curriculum Vitae of the Consultant should at least have three contactable references of similar work done in the past 5 years.
* Past performance references for similar assignments.
* Writing sample of an evaluation report or relevant study for Multi Sector Need Assessment Report for each location South Kordofan, Khartoum, Blue Nile, and Gadaref.
* Financial proposal, including any costs necessary to complete the assignment, consultant number of days and daily professional fee rates.
* List of Staff member for each location.

1. **Time Schedule and Duration of Consultancy**

The consultancy must be completed by Nov 30th , 2022 from the date of signing the contract. Please provide an indicative plan with start and end dates for the desired duration by IRC.